

# **Access Plan Art Works - Eagan, MN Fiscal Year 2018**

Approved by the Art Works Board of Directors on 12/12/18.

## **INTRODUCTION:**

**Art Works' mission is to connect working artists, arts organizations and the community in creative gathering spaces.**

Art Works embraces the spirit of the Americans with Disability Act (ADA) in our commitment to assuring that all members of our community can participate as fully as possible in our arts events, programs, meetings, facilities and communications. Art Works is committed to ongoing evaluation of access provided and improvement of access and adaptive services.

## **COMMUNICATIONS ACCESSIBILITY:**

**Current Status:** All communications with board members, individual or organization members, non-members and the general public currently involve in-person meetings, telephone, e-mail, print media, mailings, website, and social media platforms. We have a robust website, and the majority of our materials are readily available in digital form.

**Goal:** All communications with board members, individual or organization members, non-members and the general public are to be accessible.

**Strategy:** All accessibility strategies and services will be clearly outlined on our website on a dedicated page "Access." Implementation of dedicated website page by Jan 1, 2019. Our general website and other electronic communication designs will optimize accessibility for people with vision disabilities. Art Works' website [www.artworkseagan.org](http://www.artworkseagan.org) will be accessible to people who are blind or of low vision via text labels and accessible layout formatting.

**Strategy:** Art Works will offer an accessibility request form on its website. The form can be used by any member of the community to request services or accommodations such as: large print materials, ASL interpretation at a performance or public

presentation, or mobility assistance. The form will be available on the dedicated website page "Access" by Jan 1, 2019.

**Strategy:** 2019 improvements for standard access to core programming (gallery exhibitions)- all gallery information tags associated with art will have an accessible print format (that is a sans serif font at least 18-point) version available for walk-in participation. Art Works visual art exhibits will include signage at an appropriate height for persons standing or in chairs to read. The same document will be available on the website for community members to access with smartphone text to voice applications.

**Strategy:** Upon request access in 2019 extends to include: written information and publicity will be made available in alternative formats including email, large print, Cloud files (Google Drive), etc.

**Strategy:** As a standard, Art Works will provide notification of meetings, programs and other opportunities for our constituents at least two weeks prior to the announced activity. Last minute changes are sometimes necessary due to circumstances beyond the organization's control, but as a standard, our event calendar is planned and communicated well in advance.

**Strategy:** To accommodate patrons or participants with mobility issues who arrive and depart via public transportation (such as Metro Mobility) or friends, we will endeavor to anticipate the length of meetings or shows and publicize accordingly on materials and website so that patrons can schedule pick-up times.

**Strategy:** Upon request, materials generated by Art Works for Board of Director or Committee meetings will be made available to attendees who are blind or of low vision in appropriate formats at least 48 hours prior to said meeting.

## **FACILITIES ACCESSIBILITY:**

### **Current Status:**

Art Works owns its home at 3795 Pilot Knob Rd, Eagan, MN 55122. There are two designated accessible parking spots with van access aisle located immediately in front of the entry to the facility. It is additionally possible for curbside drop-off in front of the entry to the facility. The building is a public, ADA compliant facility with 3 ADA-compliant bathrooms on the main floor and 2 ADA-compliant bathrooms on the second floor. There is an elevator that offers access to all levels within the main building. All pathways are appropriately sized for easy wheelchair access. All of our

spaces within the main building are easily accessible with open floor plan and moveable modular display and seating options. All rooms are labeled with Braille signage. Our facility is well lit with access to multiple light sources. There is an amplification system in the second floor multi-purpose performance hall. There is a ramp built into the small platform stage in the performance hall. Current limitations: There are no automatic door openers anywhere in the building. Some interior fire doors are very heavy. None of our stairs are equipped with lifts. There is a grade difference from the main facility into the garage which is currently used as a ceramics studio. There are steps from the main facility into the ceramics studio and there is no lift or space for a ramp. The accessible pathway from the ceramics studio to the main facility is outside.

**Strategy:** Install automatic door openers for the double door system in the front of the facility as soon as budget allows. This is our first priority for capital facility improvement. Adjust the opening mechanism for other doors to meet the pressure requirement until we are able to install automatic door openers for ease of use when accessing our gallery and performance hall.

**Strategy:** Install a lift for access between the ceramics studio and main facility as soon as budget allows and a need has been expressed by an artist.

## **OTHER PROGRAM ACCESSIBILITY:**

**Strategy:** We will appoint one or more members to serve as our “**Accessibility Coordinator**” to be the “go-to” person in knowing and addressing accessibility issues and to bring to the board possible updates and training opportunities for consideration each year.

**Strategy:** In seeking a diversity of people, talents and abilities to participate in our organization, staff, board, volunteers, artists, etc., we will **include people with disabilities** among groups whom we wish to attract and serve.

**Strategy:** We will review, update, and further develop the organization’s accessibility plan annually at the end of each fiscal year with the intention of creating a robust and inclusive set of goals, strategies and improvements over time.

This updated report is presented to the Board of Directors in December 2018.

Jerri Neddermeyer, Director of Operations