

BOARD MEMBER JOB DESCRIPTION

Art Works Eagan (AWE) is accepting applications for an opening on the AWE Board of Directors.

About us:

Art Works Eagan (AWE) is a non-profit 501(c)(3) organization located in Eagan, Minnesota. Our mission is to enhance the local arts community by connecting working artists, arts organizations, and the community in creative gathering spaces.

We offer studio space to artists at private, semi-private, and communal levels, as well as general community gathering space for a variety of art programming, events, performances, and other educational opportunities. AWE also has a gallery space with approximately five exhibitions per year.

Description:

The Board of Directors is responsible for the overall policy and direction of the organization. Additionally, the Board of Directors is responsible for the day-to-day operations of the organization until such time as it sees fit to delegate some or all of the day-to-day operations to staff and/or committees.

All Directors serve three-year terms, and are eligible for re-election for a maximum of three (3) consecutive terms. The Board of Directors meets monthly and the expectation is that each Director participate on or chair a board level committee, which also meet once a month. Directors must show active participation and preparedness for meetings.

Experience:

Our most pressing need is a board member with experience and interest in accounting and finance, grant-writing for non-profits, and budgeting. We also have openings for other board members with experience in the areas of marketing and communications, Makerspaces, and programming.

In order to be considered as a candidate for the Board of Directors, you must submit a resume, along with a letter of interest to the Governance Committee. It will determine whether each candidate possesses a majority, if not all, of the following qualifications and will recommend those candidates to the Board for consideration:

- A background or strong interest in the arts;
- An interest in and commitment to the community of Eagan and building connections within it;
- A history of volunteerism outside of serving on boards of directors;
- A perspective and/or attributes that increase the collective diversity of the Board;
- A willingness and ability to be an engaged member of an active, working board; and
- Any additional qualifications reasonably deemed necessary by the Board.

Email your resume and letter of interest to:

Caitlin Dowling, Governance Committee Chair, at caitlin@artworkseagan.org